

SUMMARY MINUTES
GEM COUNTY ZONING COMMISSION
GEM COUNTY COURTHOUSE
December 12, 2011

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NOTE: AN AUDIO RECORDING OF THE FULL PROCEEDINGS IS AVAILABLE THROUGH THE DEVELOPMENT SERVICES DEPARTMENT.

MEMBERS PRESENT: Reisse Perin, Michelle Barron, Kirk Darnell, Laurie Boston and Michell Schneider.

MEMBERS ABSENT. None.

OTHERS PRESENT: Planning Director/Administrator - Brad Clark, Development Services Coordinator- Jennifer Kharl and Deputy Prosecuting Attorney – Tim McNeese.

7:00 P.M.

1. CALL TO ORDER: Chairman Perin opened the public hearing at 7:04 p.m. and welcomed everyone.

2. ROLL CALL:
Reisse Perin – present, Kirk Darnell – present, Michell Schneider – present, Michelle Barron – present, Laurie Boston - present.

3. REVIEW AGENDA: No changes.

4. APPROVAL OF MINUTES – OCTOBER 11, 2011 & NOVEMBER 14, 2011:

Commissioner Schneider made a motion to approve the minutes of October 11, 2011.

Commissioner Barron seconded the motion.

Vote: Unanimous.

Commissioner Darnell made a motion to approve the minutes of November 14, 2011.

Commissioner Barron seconded the motion.

Vote: Unanimous.

REGULAR MEETING

1. ITEMS FROM THE PUBLIC: None.

2. ITEMS FROM THE PLANNING DIRECTOR/ADMINISTRATOR: None.

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3. ITEMS FROM/OR QUESTIONS FOR THE DEPUTY PROSECUTING ATTORNEY: None.

4. ITEMS FROM THE ZONING COMMISSION:

- a. Highlights from Jerry Mason Training-

Commissioner **Boston** stated that she and Chairman **Perin** attended a workshop about public hearing processes. She had e-mailed her notes to the Commission and staff. Some highlights of what she took from the training were to not put abbreviations or acronyms on the agenda, don't overload the meeting agenda, don't schedule a public hearing until an application is complete, let the public speak before staff, it's not necessary to adhere to Roberts Rules while keeping order, have a separate sheet for each person signing-in with a place for their written comments, and workshops should be handled as a formal meeting.

Chairman **Perin** stated that the most of the hearings they have are considered quasi-judicial and a decision doesn't have to be made the same night as they have done in the past. They need to take their time and not feel pressured to make a final decision the same night.

5. UPCOMING MEETINGS:

- a. Next regular meeting: January 9, 2012.

6. ADJOURN:

Commissioner Boston made a motion to adjourn.

Commissioner Darnell seconded the motion.

Vote: Unanimous.

Chairman Perin closed the meeting at 7:23 p.m.

Chairman Reisse Perin