

**JOINT PLANNING COMMISSION  
CITY OF EMMETT / GEM COUNTY  
SUMMARY MINUTES**

**August 12, 2011  
Development Services Department  
8:30 A.M.**

**MEMBERS PRESENT:** Maria Salazar, Debbie Rouwenhorst, and Anita Hendrix.

**MEMBERS ABSENT:** Kevin Boren.

**OTHERS PRESENT:** City/County Planner Brad Clark.

**PUBLIC PRESENT:** Burton Briggs.

1. **Call to Order:** Chairman **Hendrix** called the meeting to order at 8:30 A.M.
2. **Roll Call:** Maria Salazar – present, Debbie Rouwenhorst – present, Anita Hendrix – present.
3. **Review of Agenda:** A motion was made by Commissioner **Rouwenhorst** and seconded by Commissioner **Salazar** to **accept the agenda. Motion carried.**
4. **Approval of Minutes of May 13, 2011 and June 10, 2011:** A motion was made by Commissioner **Salazar** and seconded by Commissioner **Rouwenhorst** to **accept the May 13, 2011 and June 10, 2011 minutes. Motion carried.**
5. **New Business:** None.
6. **Unfinished Business:**
  - a. **Discussion/Review of Public Facilities Chapter (Ch. 9):** Planner Clark and Commissioner **Rouwenhorst** met and she needs to get all of her information to Brad and they just need to put it together in written form. They should have a draft for the next meeting.
  - b. **Discussion/Review of Natural Resources and Hazardous Areas Chapter (Ch. 6):** Chairman **Hendrix** did not send a draft because she is waiting for the Fire Chief to review the section and get back to her. If she doesn't hear from them in two weeks she will send the draft out anyway and call them again.
  - c. **Discussion/Review of Transportation Chapter (Ch. 10):** Planner Clark stated he is waiting to hear back from Rex LaBrie regarding the airport section. The Commission discussed the Master Pathway Plan and implementation of the plan. Transportation topics discussed included: access management, City and County transportation plans, capital improvement plans, the heritage by-way, shared driveways, backage roads, sidewalk maintenance, Local Improvement Districts, level of service and the north/south corridor. The Commission decided to hold a workshop on the transportation chapter at their regular October meeting.

- 7. Items from Planning Director:**
  - a. Update on Master Pathway Plan:** No update.
- 8. Items from Planning Commission:** None.
- 9. Upcoming Meetings:**
  - a.** Next regular meeting – September 9, 2011 at 8:30 A.M.
- 10. Adjournment:** The meeting was adjourned at 10:54 A.M.

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Chairman Anita Hendrix

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City Clerk Chrystal Alsup