

**JOINT PLANNING COMMISSION  
CITY OF EMMETT / GEM COUNTY  
SUMMARY MINUTES  
January 26, 2009  
Emmett City Hall  
10:00 a.m.**

**MEMBERS PRESENT:** Anita Hendrix, Maria Salazar and Rick Weekly.

**MEMBERS ABSENT WITH PRIOR NOTICE:** Debbie Rouwenhorst and Troy Kochner.

**PUBLIC PRESENT:** None

**OTHERS PRESENT:** Planning Director Brad Hawkins-Clark and City Clerk Marge Lawrence.

1. **Call to Order:** Chairman Hendrix called the meeting to order at 10:05 a.m.
2. **Review Agenda:** no additions or changes.
3. **Approval of Minutes – December 15, 2008:** A motion was made by Commissioner Weekly to approve as submitted, it was second by Commissioner Salazar. **Motion carried.**
4. **Old Business:**
  - A. **Discussion of Comprehensive Plan chapter framework:** Brad provided a “typical chapter framework template” to the commission for discussion purposes, which was considered a good starting point. Imbedding the implementation in each chapter was discussed and deemed to be useful. Budget and the connection between funding and implementation were also discussed. A **motion** was made by Commissioner Weekly and seconded by Commissioner Salazar, to adopt the typical chapter framework template as the commission’s framework in progress. **Motion carried.**

Further discussion was had on where to place the definitions. It was decided that for now there should be a universal glossary in the back. Commissioner Weekly would like to reconsider the whole process of regular revisions to the Plan and questioned where the process is written. Brad noted that there is no such description currently in the Plan. Commissioner Weekly volunteered to draft a revision process for the next meeting. The Commissioners would like to see a critical issue section for each chapter. They would like charts and tables imbedded in each chapter and feel the maps and transportation plan should be in the appendix.

Other items from the template were discussed, with no policy decisions reached.
5. **New Business:** No New Business.
6. **Upcoming Meetings:** Next meeting is February 23, 2009.

**7. Adjournment: A motion to adjourn** was made by Commissioner Salazar and seconded by Commissioner Weekly. **Motion carried.**

**The meeting was adjourned at 11:35 a.m.**

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Chairman Anita Hendrix

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Clerk Marge Lawrence