

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

December 15, 2008

Emmett City Hall

10:00 a.m.

MEMBERS PRESENT: Debbie Rouwenhorst, Maria Salazar, Anita Hendrix, and Troy Kochner.

MEMBERS ABSENT WITH PRIOR NOTICE: Rick Weekly

OTHERS PRESENT: Planning Director Brad Hawkins-Clark and City Clerk Marge Lawrence

PUBLIC PRESENT: None

1. **Call to Order:** Chairman Hendrix called the meeting to order at 10:05 a.m.
2. **Review of Agenda:** The Planning Commissioner length of terms was added to the agenda under "Old Business".
3. **Approval of Minutes of November 17, 2008:** Commissioner Salazar made a motion to approve the Minutes as submitted. It was seconded by Commissioner Rouwenhorst. Motion Carried.

4. **Old Business:**

Planning Commissioner Length of Terms: Chairman Hendrix discussed that the City has no length of terms for the City members.

5. **New Business:**

Comprehensive Plan Chapter Framework Discussion: Discussion was had regarding the chapters of the Comprehensive Plan and the new proposed framework including adding the Planning Commission members to the introductory chapter, the date of the most recent adoption under each chapter, communication strategy, funding (capital, state and city), resources, government regulations (where applicable) accountability, implementation, consistency, methodology, appendix of revisions, and history documentation. Discussion will be continued at the next meeting.

6. **Items from Planning Director:** Brad gave an update on the Development Services Department including the code enforcement citations that have issued, discussed the complaint process, and the City and County Zoning Ordinance Amendments.

7. **Items from Planning Commission:** The Commission discussed the new format of the agenda.
8. **Upcoming Meetings:** Next meeting is January 26, 2009.
9. **Adjournment:** It was moved and seconded to adjourn. **Motion Carried.**

The meeting was adjourned at 11:15 a.m.

Chairman Anita Hendrix

Clerk Marge Lawrence