

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

November 17, 2008

Emmett City Hall

10:00 a.m.

Members Present: Debbie Rouwenhorst, Maria Salazar, Anita Hendrix, Rick Weekly and Troy Kochner.

Members Absent with Prior Notice: Lawrence Whitsell was absent and has verbally resigned from the commission.

Others Present: Planning Director Brad Hawkins-Clark

Public Present: None

Chairman Hendrix called the meeting to order at 10:05 a.m.

Review of Agenda:

Community Review Survey was added as #5. Request was made to add “Old Business” and “New Business” to the Agenda template.

There was a brief discussion about the length of terms for each member. The County members received letters from the County Commissioners stating term length, but the City members did not. Anita said she would ask Marge to clarify the City member terms.

Approval of Minutes: October 20, 2008

Commissioner Weekly made a **motion to approve the Minutes with changes and additions.** It was seconded by Commissioner Salazar. **Motion Carried.**

Unfinished Business:

Final Adoption/Signature of By-Laws: A motion was made by Commissioner Rouwenhorst and seconded by Commissioner Salazar to **approve the By-Laws as presented.** **Motion Carried.**

New Business:

Community Review Survey: Chairman Hendrix distributed copies of the Community Review Survey and all members spent approximately 10 minutes filling-out the survey during the meeting.

Comprehensive Plan Assignment Chart and Review of Chapters: Discussion included the need for a consistent framework for the comprehensive plan before the Commission goes forward. The current plan seems to lack accountability and there is nothing associated with

funding the goals and policies. There needs to be a chart of what needs to be there and more information on accountability. There needs to be a means to revise statistics and document changes. Data may be dated. There has been a big change over what was projected and it probably should include 2008. Rick proposed a meeting to focus mainly on the framework and methods for documentation.

Items from the Commission:

Community Review Survey: Discussion was had concerning the Community Review Survey. The same survey was used as was used in the 2003 review so that a base was available for comparison.

Roundtable Discussion: Discussion included Shadow Butte Industrial Park, Downtown and Washington Avenue business environment, and an Education update from Commissioner Salazar.

It was moved and seconded to adjourn. . **Motion Carried.**

The meeting was adjourned at 12:00 p.m.

Chairman Anita Hendrix

Clerk Marge Lawrence