



**GEM COUNTY DEVELOPMENT SERVICES DEPARTMENT  
109 S. MCKINLEY AVENUE EMMETT, IDAHO 83617  
RESIDENTIAL BUILDING APPLICATION**

FAX (208) 365-2499

PHONE (208) 365-5144

WEB PAGE [www.co.gem.id.us](http://www.co.gem.id.us)

**Applications must include supporting documentation. Incomplete applications cannot be accepted. Structural design must conform to the 2009 IRC, and Gem County Code. Please refer to the checklist which accompanies this application for further instructions.**

1. Owner: Name: \_\_\_\_\_  
Preferred Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

2. Contractor: Name: \_\_\_\_\_ State Registration #: \_\_\_\_\_  
Preferred Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

3. Architect: Name: \_\_\_\_\_  
Preferred Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

4. Engineer: Name: \_\_\_\_\_  
Preferred Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

5. Parcel # **RP-** \_\_\_\_\_ Site Address \_\_\_\_\_

6. Is this property on a hillside? (10% or greater slope). \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, follow the Hillside Area requirement located on page #2 of the Residential Submittal handout.

7. Subdivision Name (If applicable) \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_

8. Is this property located in a floodplain? \_\_\_\_\_ YES \_\_\_\_\_ NO If yes, follow the floodplain area requirements located on page #2 of the Residential Submittal handout.

9. Proposed setbacks from property line: Front \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_  
Building height measured to highest point of structure. \_\_\_\_\_

10. Building Use: (**Circle One**) New Single Family Residence Addition Alteration Roof Deck  
Garage/Shop Pole Building Cell Tower Moved Structure Demolition Pre-Fab Other

11. Square Footage of: New or Altered Living Area \_\_\_\_\_ Garage \_\_\_\_\_ Basement \_\_\_\_\_  
Existing \_\_\_\_\_ Porch \_\_\_\_\_ Deck \_\_\_\_\_ Pole Building \_\_\_\_\_ Moved Structure \_\_\_\_\_

12. Attach the required permits (if applicable):

Southwest District Health Department (Septic)	Permit # _____
Gem County Road & Bridge Department (new approach)	Permit # _____
Gem County Zoning (to be completed by staff)	Permit # _____
Rural Fire District (Signature of Chief)	Driveway _____
Irrigation District	Letter _____

*\*The Rural Fire District will review all private drives over 150' in length, and all private roads for proper width and turnarounds. A letter of acceptance will be required from the Fire District your project is located in before final occupancy.*

**ACKNOWLEDGEMENT:** This permit becomes **NULL AND VOID** if work or construction has not commenced within 120 days. Extension of the Building Permit may be granted per Gem County Building Code. **FINAL INSPECTIONS ARE REQUIRED.** Plumbing, mechanical and electrical permits and inspections are your responsibility. **CERTIFICATE OF OCCUPANCY IS REQUIRED PURSUANT TO BUILDING CODE.** The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or local law regulating construction of the performance of construction. The applicant may be required to substantiate mechanical, structural or civil engineering concerning the project at the request of the Building Official. Associated costs shall be the financial responsibility of the applicant. **Building permits are non-transferable and refunds are issued per Gem County Code.**

**I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND ALL ASSOCIATED PLANS AND INFORMATION, AND KNOW THE SAME TO BE TRUE, CORRECT AND COMPLETE REPRESENTATION OF THE PROPOSED PROJECT. I ALSO HEREBY AUTHORIZE GEM COUNTY DEVELOPMENT SERVICES DEPARTMENT STAFF TO ENTER THIS PROPERTY FOR ALL RELEVANT INSPECTIONS ALLOWED PURSUANT TO THE GEM COUNTY CODE, AND THE 2009 INTERNATIONAL BUILDING CODE SECTION 109 (INSPECTIONS) AND SECTION 104.6 (RIGHT OF ENTRY) WHICH STATES:** When it is necessary to make an inspection to enforce the provisions of the code, or where the building official has reasonable cause to believe that there exists in a structure or upon a premises a condition which is contrary to or in violation of this code which makes the structure or premises unsafe, dangerous or hazardous, the building official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by this code, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested therein. If such structure or premises is unoccupied, the building official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the building official shall have recourse to the remedies provided by law to secure entry. **ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS GOVERNING THIS PROJECT SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.**

**Contractor/Authorized Agent: X \_\_\_\_\_ Date: \_\_\_\_\_**