



November 10, 2003, Emmett, Idaho

Pursuant to a recess taken on November 4, 2003, the Board of Commissioners of Gem County, Idaho, met in regular session this 10th of November, 2003, at 8:00 a.m.

Present:	Sharon Pratt	Commissioner
	Michele Sherrer	Commissioner
	Susan Howard	Clerk

Whereupon the following proceedings were had, to-wit:

November 7, 2003: Several interviews were held in executive session for job openings as Gem County Buildings & Grounds Supervisor and as Building Inspector. No decisions were made.

November 10, 2003:

Pledge of Allegiance was said.

SHADOW BUTTE INDUSTRIAL PARK: Shawn Charters from Sage met with the Commissioners and they had a phone conference with Leslie Toombs from Sage. Discussion was had on the preliminary survey plat for Shadow Butte Industrial Park. If anyone other than Holladay Engineering does the preliminary plat, an RFP would have to be sent out again to be eligible for grant money. The platting is already in the RFP that was awarded to Holladay Engineering, although a contract has not been signed with them. A meeting needs to be had with all entities to determine if there are any conflicts of interest with Holladay Engineering representing both the City of Emmett and Gem County for any or all phases of Shadow Butte Industrial Park.

CERTIFICATE OF RESIDENCY: A motion was made by Commissioner Sherrer, seconded by Commissioner Pratt, and carried unanimously to approve a Certificate of Residency for financial aid for Helena Torres to attend the 2003 fall semester at College of Southern Idaho.

PUBLIC HEARING - SHERIFF'S CIVIL FEES: Commissioner Pratt, Acting Chairman, read the Notice of Public Hearing for the purpose of increasing the civil fees in the Gem County

Sheriff's Office, pursuant to I.C. 63-1300(A). She asked for public comment.

Kenny Keene stated that he supported the increase. It would enable the County to contract with a private individual or business to serve papers.

A motion was made by Commissioner Sherrer to increase the civil fees as proposed. It was seconded by Commissioner Pratt and the motion carried unanimously.

The public hearing was closed.

RESOLUTION NO. 2004-03: A motion was made by Commissioner Sherrer, seconded by Commissioner Pratt, and carried unanimously to adopt Resolution No. 2004-03. It raised the civil fees charged in the Sheriff's Office, effective today.

CLAIMS: The claims presented were reviewed. A motion was made by Commissioner Sherrer to approve the claims presented. It was seconded by Commissioner Pratt and carried unanimously.

ECONOMIC DEVELOPMENT UPDATE: Morris Huffman, Economic Development Specialist, met with the Commissioners.

On Monday, November 17, Holladay Engineering will meet with the Commissioners to discuss the preliminary plat for Shadow Butte Industrial Park. There needs to be documentation for the different levels of cost for the land. There also needs to be rules set down for the realtors who may be involved in the sale of the land.

Morris thinks that the County should pursue being part of the Boise/Metro Economic Development Council. He said the cost seemed to be fair.

EDGE board meeting is on Thursday.

INDIGENT APPLICATIONS: A motion was made by Commissioner Sherrer, seconded by Commissioner Pratt, and carried unanimously, to go into executive session under Idaho Code 67-2345(1)(d). Deputy Clerk Sue Spencer presented the following indigent applications:

- 04-001 Application for medical assistance.
- 04-009 Application for medical assistance.
- 04-011 Application for medical assistance.
- 04-012 Application for medical assistance.
- 04-013 Application for a propane bill.
- 04-014 Application for non-medical expenses.

A motion was made by Commissioner Sherrer, seconded by Commissioner Pratt, and carried unanimously, to come out of executive session.

A motion was made by Commissioner Sherrer to approve 04-001, to deny 04-009 because of an incomplete application and lack of cooperation, to deny 04-011 because of available resources, to approve 04-012, to deny 04-013 because no emergency exists, and to deny 04-014 because no emergency exists. It was seconded by Commissioner Pratt and carried unanimously.

The Board recessed for lunch at 12:00 p.m. and reconvened at 1:00 p.m.

JOB OPENINGS INTERVIEWS (Executive Session): Interviews were held for a County job opening as Gem County Building Official.

DON DITTMER - GEM COUNTY FIRE PLAN: Don Dittmer met with the Board concerning the Gem County Fire Mitigation Plan. There should be a draft copy to the Commissioners next week. The final copy of the plan should be ready by the end of December. There will be a fire mitigation meeting to discuss the draft on December 9, 2003, at the USDA building.

MINUTES READ AND APPROVED: The minutes of November 3 & 4, 2003, were reviewed. A motion was made to approve the minutes of November 3 & 4, 2003, as read and corrected. It was seconded and carried.

PROCESS SERVER CONTRACT: A motion was made by Commissioner Sherrer to approve the Process Server Contract between Kenny Keene and Gem County. It was seconded by Commissioner Pratt and carried unanimously, with Commissioner Mansfield voting via telephone.

DAY AFTER THANKSGIVING DAY OFF WITH PAY: A motion was made by Commissioner Sherrer to give the Gem County employees the day after Thanksgiving off with pay, this year only. It was seconded by Commissioner Pratt and carried unanimously, with Commissioner Mansfield voting via telephone.

MINUTES READ AND APPROVED: The minutes of November 10, 2003, were reviewed. A motion was made by Commissioner Sherrer to approve the minutes of November 10, 2003, as read and corrected. It was seconded by Commissioner Pratt and carried unanimously.

The Board recessed at 5:00 p.m. to 8:00 a.m. on November

17, 2003.

Approved: _____
Chairman

Attest: _____
Clerk