



November 4 & 5, 2002, Emmett, Idaho

Pursuant to a recess taken on October 28, 2002, the Board of Commissioners of Gem County, Idaho, met in regular session this 4<sup>th</sup> & 5<sup>th</sup> day of November, 2002, at 8:00 a.m.

Present:	Ed Mansfield	Chairman
	Kathy Skippen	Commissioner
	Sharon Pratt	Commissioner
	Susan Howard	Clerk

Whereupon the following proceedings were had, to-wit:

November 4, 2002

Pledge of Allegiance was said.

**JAIL UPDATE:** Carlos Bilbao gave an update on the jail. They are still expecting the roof to be on before Thanksgiving. There is an inspector on the job every day who inspects every aspect of the building of the jail. There was a meeting with all the sub contractors last Friday. There will be bids put out for the inmate phone system and pay phones, with local vendors included. Carlos is checking into fire alarms and also the kitchen equipment, mattresses, and bedding.

There will be a safety eyewash station set up in the sally port, which will be \$202. To add the additional bunks to increase from 32 to 54, the cost would be \$7,000. Change orders for both of these items were approved by Carlos.

**MINUTES READ AND APPROVED:** The minutes of October 28, 2002, were reviewed. A motion was made to approve the minutes of October 28, 2002, as read and corrected. It was seconded and carried.

**ALCOHOLIC BEVERAGE LICENSE, TRANSFER, AND CATERING PERMIT:**  
A motion was made to approve 2003 alcoholic beverage licenses for La Costa Mexican Restaurant and Beijing Restaurant, a 2002 alcoholic beverage license for Pizza Factory, a transfer of an alcoholic beverage license from S & R Leasing dba Swing Scene to N & R Enterprises dba Swing Scene, and a catering permit to Tik's Tavern catering for Rocky Mountain Elk Foundation. It was seconded and carried.

**DEPARTMENT HEADS:** Debra Lish, Planning & Zoning

Administrator, reported they issued 14 building permits, 5 zoning permits for manufactured homes, and 7 miscellaneous permits, with total fees collected of \$7,014, with is down over \$4,000 from last year. They are anxious to get new P & Z Board members. February 8, 2003, there will be some good training for Board members and there is money in the budget for them to all attend.

Janelle Schnieder, Juvenile Probation Officer, reported they have 91 cases with 7 new petitions filed, 3 juveniles in detention and one on the electronic monitor. She attended a Vocation Rehab meeting to possibly get some help for the juveniles in Gem County. They have gone to a couple of trainings and staffings. Family Functional Therapy will be available to the counties to transition juveniles back into the community and she needed a memorandum of understanding signed by the Commissioners for that. Janelle doesn't think that Gem County will get much benefit from it.

Martin Joyce, Landfill Supervisor, reported they are ready to bale metal again. There is a lot of trash in the Cycle Park that they will help clean up. Martin was given a message from the people at Sweet that they have a grumpy, non-helpful person working at the landfill pick up site.

Mark Rekow, Ambulance Director, reported collections of \$9,350.76 for the month, with 49 transports and 30 non-transports, with 546 transports year-to-date. The new ambulance building should be ready for ambulances this week sometime.

Dave Evans, Maintenance Supervisor, reported that the boiler has had some problems, but is running good now. He has put new mats at the entrances in the Courthouse. A heater was boxed in at the driver's license building. The Building Inspector's building is wired and has heat. Carpets will be cleaned on Saturday. He is working on a dust-proof cover for the landfill computer. The Commissioners would like him to go to the Energy Conference in Boise on November 20-22. He is going to do research on a wireless alarm system. Dave will be getting manual controls for the radiators in the Courthouse.

Morris Huffman, Economic Development Specialist, reported he has been talking to a couple of companies about being the "last mile provider" for the fiber optic lines into Gem County. He feels the City needs to be visited with about forming a partnership in the process of networking.

**ELECTED OFFICIALS**: Greg Himes, Assessor, reported that the job opening in his office closed and he got several applicants with experience.

Marilyn Frasier, Treasurer, reported that she has the tax charge done. Taxes collected for the month was \$103,322.14. There are taxes for 109 parcels due for 1999. There are three parcels with 1998 taxes due. One is involved in a bankruptcy and two are tax deeds. She currently has four public administrator properties.

Clint Short, Sheriff, reported \$20,400 last month for out-of County costs. There were 16 inmates in custody. Clint, a jailer, and a deputy are planning a trip to John Day on November 12-14 to see how they run their jail.

Susan Howard, Clerk, stated that several sources have said that the County needs to do something about the way Gem County does payroll. There are several options: changing the pay period, changing the pay day, or going to a bi-monthly payroll. A survey will be sent to the employees to help decide which way to go. Also, all original time sheets should be kept in the Clerk's Office.

**INDIGENT APPLICATIONS**: A motion was made, seconded, and carried to go into executive session under Idaho Code 67-2345(1)(d). Deputy Clerk Sue Spencer presented the following indigent applications:

03-010 Application for assistance with electric bill, propane, and rent.

03-011 Application for rent assistance.

A motion was made, seconded, and carried to come out of executive session.

A motion was made to sign a statutory lien, to deny the electric bill and propane, and to pay one month's rent of \$365 with a stipulation that the applicant sign up at job service for 03-010 and to sign a statutory lien and deny 03-011 because no emergency exists and a job offer has been received. It was seconded and carried.

**The Board recessed for lunch at 12:00pm and reconvened at 1:00pm.**

**PLANNING & ZONING BOARD MEMBER INTERVIEWS**: The Commissioners interviewed Dan Drooger, Fernella McKean, and Jim Hutchins for a position on the Planning and Zoning Board. No decisions were made.

**The Board recessed at 5:00pm to reconvene at 8:00am on November 5, 2002.**

November 5, 2002

Pledge of Allegiance was said.

PLANNING & ZONING BOARD MEMBER INTERVIEWS: The Commissioners interviewed Kathy Willard for a position on the Planning and Zoning Board. No decisions were made.

DEVELOPMENT SERVICES MATTERS: Newton Hawley and Pam Garrison met to visit about the possibility of getting an updated copy machine for the Development Services Office. It will be looked into.

PROSECUTING ATTORNEY MATTERS: Prosecuting Attorney Dick Linville and Assistant Prosecuting Attorney Tim Fleming met concerning legal matters.

PA Linville said that he has not addressed the Sweet Roads yet.

They were asked about the deed to the Fairgrounds. PA Linville hasn't started the quiet title action yet, but he will get on it soon.

There is a person who is building without a permit and there is a possible fine of \$300/day. A report needs to be made out by the Building Inspector Newt Hawley and then the PA's Office will prosecute.

Planning and Zoning needs to get the zone change for the County airport property to the Prosecutor's Office so they can include it in the resolution with the Kuenzli property rezoned for the Comprehensive Map change.

**The Board recessed for a City/Council Luncheon at 12:00pm and reconvened at 1:30pm.**

CITY/COUNTY LUNCHEON: The luncheon was held at the Swing Scene. Those in attendance from the County were Commissioners Mansfield, Skippen, and Pratt, Treasurer Marilyn Knighton, Assessor Himes, Prosecuting Attorney Dick Linville, Assistant Prosecuting Attorney Tim Fleming, and Coroner John Buck. Those from the City were Councilmen Tony Villeneuve and Dennis White, City Clerk Marge Lawrence, and City employee Tom Hoppell. Items of discussion were the Joint Comprehensive Plan, Highway 16 project and Dewey Road Extension Project, a franchise agreement for the last "last mile provider" for DSL hook-ups, City/County fiber optic connection, support letter for the Industrial Park, the BMC West Building project, and the Gem Island Sports Complex.

The next luncheon will be January 14, 2003, with the County hosting.

**EXECUTIVE SESSION:** A motion was made, seconded, and carried to go into executive session under Idaho Code 67-2345(f) concerning possible litigation. Those governing bodies present in the meeting were Commissioners Mansfield, Skippen, and Pratt. No final decisions were made. A motion was made, seconded, and carried to come out of executive session.

**PLANNING & ZONING BOARD MEMBER INTERVIEWS:** The Commissioners interviewed Becky Stratton and Rick Weekly for a position on the Planning and Zoning Board. No decisions were made.

**NOXIOUS WEED MATTERS:** Jake Wyant, Acting Noxious Weed Supervisor, met to discuss several items. There will be a Gem County Weed Advisory Board meeting this month. Jake Stevens is still classified as a seasonal worker. Jake was wondering if he should keep him on as a full-time employee. The Commissioners will discuss it.

There will be a tour that goes through Gem County looking at Eurasion Foil on Thursday, November 7. The Commissioners are invited to go.

**DARWIN HILLMAN:** Darwin Hillman, developer of the Stone Creek Estates subdivision met with the Commissioners. He reported that the he is getting the requirements of the subdivision taken care of. He said that the well house will be done in a couple of weeks. He said that there is nothing in the contract about building a well house. He intended that each dwelling would have their own pressure tank in their home, but he has agreed to have the pressure tanks in a common well house.

**The Board recessed at 5:00pm to November 12, 2002, at 8:00am.**

**CLAIMS FOR THE FOLLOWING FUNDS WITH WARRANTS WRITTEN**  
**October 1 – October 31, 2002**

CURRENT EXPENSE FUND .....	\$ 133,814.35
ROAD & BRIDGE FUND .....	43,739.29
CIGARETTE TAX/BLOCK GRANT .....	6,002.19
DISTRICT COURT FUND .....	16,641.68
COUNTY FAIR FUND .....	1,963.36
COUNTY JUSTICE FUND .....	114,134.91

FAIR, GROUNDS & BUILDINGS FUND .....	2,373.34
CHARITIES & PENSIONS FUND .....	1,910.50
REVALUATION FUND .....	11,564.38
SOLID WASTE FUND .....	29,358.11
TORT FUND .....	60,075.00
NOXIOUS WEED FUND .....	6,083.89
INSURANCE POOL .....	1,040.76
AMBULANCE FUND .....	<u>8,051.84</u>
TOTAL	\$ 436,753.60

Approved: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk